



*Service
Price Guide*



www.voltaconsulting.com.au



“THIS IS HOW CHANGE HAPPENS.
ONE GESTURE. ONE PERSON. ONE
MOMENT AT A TIME”

Libba Bray

Hello there!

Thanks for downloading Volta Consulting's services price guide.

This document outlines my pre-designed packages, my additional services, and their respective prices.

If you can't see a package or a service that is perfect for you, send me an [email](#) or jump on a [Discovery Call](#), and we can discuss your options.

Most of my services are delivered at fixed fees as I believe this delivers the most value. However, I offer hourly rates for those who feel more comfortable with this method.

I understand that sometimes cash flow may be a little tight. So, I do offer payment plans on most services. Please get in touch to discuss your requirements, and we can work out the details.

Narelle

Founder



How the process works



01 **BOOK A DISCOVERY CALL OR EMAIL ME**

Book a discovery call or send me an email to discuss your business, your needs, and how I can assist you.



02 **PROPOSAL SENT**

Once I understand your needs, I'll send you a proposal outlining your options, the fees involved and my terms.



03 **SIGN THE PROPOSAL**

You will review the proposal and select your required services. Once you're happy, you can sign and return the proposal to me.



04 **PAY YOUR INVESTMENT**

I'll send you a deposit invoice for payment. Once the payment is received, your work will begin.



05 **WORK BEGINS**

Congrats! We're now ready to get started on delivering your chosen services,

Mentor Strategy Sessions

Whether you are a sole trader who's started thinking about the next stage of your business growth. Or you're ready to map it out, start implementing and scale to the next level. You're probably not short of ideas...

Deciding which ones to prioritise for strategic development – and why – is where it can get tricky. Happily, that's exactly where I am in my element.

WANDOO MENTOR INTENSIVE

\$375 + GST

Take a deep dive into 1-2 of your most pressing business issues during this collaborative 60-minute session. With my detailed analysis and practical advice, you'll walk away with a clearer understanding of what needs to be done and an action plan you can follow.

Your mentor intensive session includes:

- a tailored Zoom session (60 mins)
- my summary and action plan
- 7 days of email or Microsoft Teams support after the session

JARRAH MENTOR BUNDLE

\$995 + GST

Plan your goals and stay on track with this budget-friendly bundle of 3 business mentoring sessions. You can use each session for a standalone topic or use the bundle for one bigger challenge or goal. Together we will discuss your situation, brainstorm ideas and devise a tailored strategy. So you are ready to take your next steps with clarity and confidence.

Your mentor intensive session includes:

- a tailored Zoom session (60 mins)
- my summary and action plan
- 7 days of email or Microsoft Teams support after the session
- a gentle nudge in between each session to keep you on track

Mentor Strategy Sessions

KARRI - 3-MONTH MENTOR PROGRAM

\$2,995 + GST

My Karri Program is ideal for you if you need a business mentor to support you through a specific stage of your business. That could be scaling, a change in how your business operates or even an ongoing challenge you are working to resolve.

Together we will devise a tailored Action Plan for your business and work through it together. With plenty of touchpoints across our 3 months, this program helps you feel supported as you move forward.

The Karri program includes:

- 4 x tailored Zoom strategy mentor sessions (60 mins each)
- Recording of sessions
- 3 x check-ins in between monthly sessions (20 mins each)
- A detailed action plan following our first session
- An update of your action plan following each subsequent session
- Weekly nudges to keep you on track
- Unlimited support via email or Microsoft Teams for the term of the program

This program is also available in 3 monthly instalments of \$1,100 + GST

BESPOKE MENTOR PROGRAM

\$POA

If you prefer a custom package solution, [reach out](#) today and discuss a bespoke option to suit your specific requirements and budget.

Financial Strategy Packages

Volta Consulting will review and clarify your business position and objectives and help you master and develop a financial strategy.

Whether you're seeking to gain transparency on your financial position, looking to invest, or applying for funding, Volta has a package to suit. And, if you don't find one that fits, I can customise it to suit your specific requirements.

If you need additional help on your journey, Volta can assist in tracking your budget and cash flow and provide accountability sessions with actionable items so that you can monitor and understand your business performance and plan to reach your business's vision.

BANKSIA

from \$2,450 + GST

12-Month Financial Strategy

Suitable for business owners seeking to implement a budget and track their cash flow for transparency, identify cash flow shortages, meet statutory requirements, and achieve their short-term business goals.

We work together to develop and implement a 12-month financial strategy for your business to provide clarity and comfort that you are maintaining a sustainably profitable business.

- Initial Zoom meeting (60 mins)
- 1st draft Zoom meeting (60 mins)
- Video walkthrough of the final strategy
- Summary of Strategy
- Review of business vision and short-to-long term goals
- Detailed month-by-month budget for 12 months
- Detailed month-by-month cash flow forecast for 12 months
- 1 round of amendments
- Summary of KPIs to be tracked
- Budget uploaded to Xero for future monitoring



Financial Strategy Packages

WATTLE

from \$3,750 + GST

3-Year Financial Strategy

Suitable for the business owner seeking to scale or grow, requires an understanding of its current position, and needs a detailed roadmap for achieving its business vision over 3 years.

We partner to develop a 3-year financial strategy for your business. This package includes an analysis of your short-to-medium-term goals, considering how decisions impact the financial capacity of the business and ensuring more productive use of your cash.

- Initial Zoom meeting (60 mins)
- 1st draft Zoom meeting (60 mins)
- Video walkthrough of the final strategy
- Summary of Strategy
- Review of business vision and short-to-medium-term goals
- Pricing review of up to 4 services
- Detailed month-by-month budget for 3 years
- Detailed month-by-month cash flow forecast for 3 years
- 2 rounds of amendments
- Summary of KPIs to be tracked
- Budget uploaded to Xero for future monitoring

VALUE ADD ON'S

Monthly Updates	Update the budget versus actuals and cash flow forecast on a monthly basis. Includes summary report. Price is per month. From	\$400
Mentor Intensive Session	60-minute Zoom strategy session.	\$395

Bookkeeping Packages

With Volta Consulting, you have the flexibility to tailor your bookkeeping package to match your business needs – and your budget. Bookkeeping packages are delivered remotely using cloud-based accounting software, Xero.

SEED

from \$247 + GST
per month

- Review of up to 2 bank accounts
- Review of account transactions
- Up to 1 hour of transaction amendments
- Preparation and submission of quarterly BAS
- Management reports including profit + loss and balance sheet

SAPLING

from \$549 + GST
per month

- Receive and spend money transactions
- Match customer receipts
- Enter creditor invoices
- Match creditor payments
- Bank account and credit card reconciliations (up to 3 accounts)
- Review of account transactions
- Preparation and submission of quarterly BAS
- Quarterly management reports, including profit + loss and balance sheet
- Preparation of EOFY work papers
- Email support

TREE

from \$769 + GST
per month

- Receive and spend money transactions
- Match customer receipts
- Enter creditor invoices
- Match creditor payments
- Bank account and credit card reconciliations (up to 5 accounts)
- Review account transactions
- Preparation and submission of quarterly BAS
- Monthly management reports, including profit + loss and balance sheet
- Quarterly Accountability Zoom meeting (40 mins)
- Preparation of EOFY work papers
- Email support

**Bespoke packages
are available to
suit individual
business needs.**

Additional Services



I offer a range of additional services to suit your individual business needs. If you can't see a service that suits you, please reach out and we can discuss a customised option. All prices exclude GST.

Consulting	Consulting hourly rate	\$250
Pricing Strategy	Review and design pricing strategy	\$POA
Board Reporting	Provision of management and board reporting services.	\$POA
Bookkeeping	Bookkeeping hourly rate	\$95
Bookkeeping Repair + Catchup	Bookkeeping repair and catchup work hourly rate	\$120
Bookkeeping Meeting	Bookkeeping meeting via Zoom (40mins)	\$150

Additional Services

Payroll + Superannuation

Set up of employee (per employee)

- Set up a new employee in Xero
- Lodge tax file declaration with ATO
- Set up superannuation for business and each employee
- Review wage/salary compliance

\$60

Process payroll (per employee, per cycle)

- Processing of payroll, including leave and entitlements
- Compliance with Single Touch Payroll
- Payment of payroll via batch payments (ready for your upload an authorisation into internet banking)
- Email payslips
- Tracking of entitlements
- Termination payments
- Superannuation payments to ensure SuperStream compliance
- Annual reconciliation of wages
- Preparation and lodgment of annual data with ATO

\$25

Xero set-up

Set up Xero software, including - from

- Customised chart of accounts
- Integrate up to 3 bank accounts with bank feeds
- Register software with ATO
- Branded invoice template
- Branded statement template
- Invoice reminders
- HubDoc set-up (if applicable)
- Team access (if required)

\$440

App Integration

Xero app integration - from

\$200



About Volta Consulting

Hi, I'm Narelle Wilson – experienced small business consultant and founder of Volta Consulting.

Why work with me? Well, apart from my 11+ years of small business management experience, I'm shaking up the status quo of *business as usual* for small business owners.

My vision for Volta Consulting is to make sustainable business practices more accessible for Australian small businesses. So that building a profitable business with a positive social impact – becomes the norm – not the exception.

Before founding Volta, I worked in a private equity firm as their General Manager and Group Accountant for over 10 years. My role there was diverse. One day I could be conducting due diligence on an investment or reviewing a lease agreement, and the next, negotiating funding terms or drafting a cash flow forecast.

And, if you're into qualifications, below is a summary of my education:

- Master of International Relations (currently completing)
- Graduate Certificate in Gender, Peace and Security
- Graduate Diploma of Applied Corporate Governance
- Bachelor of Commerce (Accounting + Business Law)

You can read more about my experience via my [LinkedIn profile](#).

In summary, I have experience in several industries and across all elements of running a profitable business. I aim to deliver value to my clients and empower them to build sustainable, profitable, purpose-led businesses to meet their objectives.

Testimonials



Pauline - BioBarcode Australia

Volta Consulting's founder, Narelle helped my small business continue its momentum at a time when I needed it most.

Her expertise and personable approach to my requirements provided peace of mind in the financial management of my business! Could not recommend Volta more highly if you are start up or sole trader!



Jenny - Positively Beaming

Narelle has been a godsend to my business. Her knowledge is broad from business planning to bookkeeping.

She sorted out my Xero files and provided excellent advice about how to keep them tidy and compliant. Her attention to detail is phenomenal and her communication excellent.

Let's Get Started!

Found something you are interested in learning more about? Or perhaps you have a few questions before you decide to proceed.

Then book in your free 20-minute Discovery Call or send me an email.

[SCHEDULE A CALL](#)

[SEND ME AN EMAIL](#)

Thanks for considering Volta as your business consultant.

I look forward to hearing from you when you're ready to begin your journey to a profitable and purpose-led business.

Narelle



hello@voltaconsulting.com.au

www.voltaconsulting.com.au

